

Hotel Reservations for the 2014 IUFRO World Congress

IUFRO has negotiated discounted hotel rates for attendees. You must make your hotel reservation through Orchid Event Solutions. Hotel reservations are taken on a first-come, first-served, space available basis. Submit your request as soon as possible for the best opportunity of receiving your hotel choice.

Deadline

All reservations must be received by September 4, 2014, to guarantee availability and conference rates. After this date, reservations will be made based on availability and hotels may charge higher rates.

Ways to Book Hotel Reservations

Online: Use the provided link for a new reservation, to modifying existing reservation, or cancel a hotel reservation.

Telephone: Agents available 7:00 a.m. to 6:00 p.m. US Mountain Standard Time, Monday through Friday
Toll-free (US): 888-310-1390
International: +1-801-214-7280

Print the Hotel Reservation Form and fax or mail to Orchid Event Solutions

Fax: Fax completed forms to (801) 355-0250 (US) (do not mail after faxing)
International: +1-801-355-0250

Mail: Orchid Event Solutions
175 S. West Temple, Suite 30
Salt Lake City, Utah 84101
USA

Deposit

All reservation requests must be accompanied by a credit card guarantee or check equaling the amount of one night's room and tax for each room reserved.

Acknowledgments

Orchid Event Solutions will send reservation acknowledgements within 24 hours via email if booked online or by telephone; fax and mail acknowledgements will be sent within 72 hours of receipt. If you do not receive your acknowledgement in this time frame, contact Orchid Event Solutions. **You will not receive a written confirmation from the hotel, it will come from Orchid Event Solutions.**

Cancellations/Changes/Refunds

Your hotel may charge up to a full deposit of one night's room rate and tax if you cancel within 72 hours of arrival date.

Through September 25, 2014 requests for changes and cancellations can be made online, e-mail to help@orchideventsolutions.com, or by fax to 801-355-0250. Cancellations will be not accepted over the phone. After September 25, contact hotels directly to make changes and cancellations.

Questions or Special Requests?

For questions or special requests, please contact Orchid Event Solutions at +1-888-310-1390 between 7:00 a.m. and 6:00 p.m. Mountain Standard Time, Monday through Friday or e-mail questions, cancellations, or changes to your reservation to help@orchideventsolutions.com.

Special requests are not guaranteed. Hotels will assign specific room types upon check-in, based on availability.